

**ALDBURY PARISH COUNCIL**

**PARISH COUNCIL MEETING  
Held in Aldbury Memorial Hall  
Monday 6<sup>th</sup> March 2023 at 8pm**

**MINUTES**

In attendance: Cllr Stretton (Chair), Cllr McCarthy (Vice Chair), Cllr de la Bedoyere, Cllr Houghton, Cllr Juniper, Cllr Webb, and Matthew White (Cllr from minute 22/174).

196

Gosia Turczyn – Aldbury Parish Clerk  
6 members of the public.

**22/189 Chair's Welcome.**

The Chair welcomed everyone and opened the meeting.

**22/190 Apologies for absence.**

Apologies were received and accepted from Cllr O'Neill and County Cllr Symington.

**22/191 Declarations of Interests and Dispensations.**

Cllr McCarthy declared an interest in 23/00253/FUL Demolition of 4 single story barns currently used as dwelling. Erection of a low-carbon, 4 bed family home, annex and carport. Greenings Farm Stocks Road Aldbury Tring Hertfordshire HP23 5RX planning application. Cllr White declared an interest in 23/00367/FHA Removal of covered passageway roof, single-storey side extension, removal of external canopy and internal alterations. Removal of roller-shutter door and infilling with door/windows and brickwork. New Window to bathroom. 14 Trooper Road Aldbury Tring Hertfordshire HP23 5RW planning application.

**22/192 Public Participation.**

Members of the public spoke about 23/00409/LDP application for a lawful development certificate for The Trooper with some expressing support for addition of a café and farm shop along the pub and others raising concerns that this could lead to an application for a change of use.

After a discussion, the Council agreed that the pub should be opened as soon as possible and resolved to support the plans for a café and a farm shop, nevertheless emphasised that these facilities should form a part of an ancillary function to the existing pub, PROPOSED BY Cllr de la Bedoyere and SECONDED BY Cllr Webb.

**22/193 Hertfordshire Police.**

No report was received from PCSO Martin Leadbitter.

**22/194 Minutes of the Parish Council meeting held on 6<sup>th</sup> February 2023.**

Minutes of the Parish Council meeting held on 6<sup>th</sup> February 2023 were PROPOSED BY Cllr McCarthy and SECONDED BY Cllr Juniper as being correct and were duly signed by the Chair.

**22/195 4<sup>th</sup> May 2023 Local Elections.**

Signed

S Stretton

Date

03.04.23

1

Notice of the Election will be displayed on the noticeboards and parish website. Nomination forms will need to be completed and submitted to Dacorum Borough Council by 4 pm on Tuesday, 4<sup>th</sup> April. Further information can be found on <https://www.electoralcommission.org.uk/> Electors will be required to show an approved form of photo ID at a polling station.

**22/196 Vacancy for Parish Councillor.**

The interviewing panel made a recommendation to co-opt Matthew White as a new Parish Councillor, PROPOSED BY Cllr Stretton and SECONDED BY Cllr Houghton. He signed the declaration of acceptance of office and Members' Interest form, and the Chair welcomed him to the Council.

**22/197 Warden's update.**

The Council discussed the following matters:

1. Cllr Houghton agreed to check the bench with graffiti on.
2. The clerk will contact the Sports Club asking them to maintain the worn-out goalmouths.
3. The clerk will report the bend village name plate on Station Road to DBC.

Cllr de la Bedoyere suggested inputting some information included in the warden's report onto the Parish Online mapping software which would enable the Council to keep a log of the points needing action. The clerk will discuss this with the warden.

**22/198 Planning Matters.**

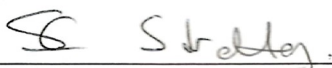
**Application(s):**

- 23/00270/FHA Two storey side extension, basement extension with adjusted external stepped access and alterations to rear. Driveway reconfiguration 2 Toms Hill Close Aldbury Tring Hertfordshire HP23 5SL No comment.
- 23/00367/FHA Removal of covered passageway roof, single-storey side extension, removal of external canopy and internal alterations. Removal of roller-shutter door and infilling with door/windows and brickwork. New Window to bathroom. 14 Trooper Road Aldbury Tring Hertfordshire HP23 5RW Objection due to the loss of off-road parking.
- 23/00409/LDP Use of premises as Class E The Trooper Trooper Road Aldbury Tring Hertfordshire HP23 5RW  
The Council supported the plans for a café and a farm shop as an ancillary function to the existing pub.
- 23/00449/LBC Installation of solar Photo Voltaic (PV) and Solar thermal panels to roofs and to the roof of garden outbuilding. Laundry Cottage 28 Malting Lane Aldbury Tring Hertfordshire HP23 5RH No comment.
- 23/00253/FUL Demolition of 4 single story barns currently used as dwelling. Erection of a low-carbon, 4 bed family home, annex and carport. Greenings Farm Stocks Road Aldbury Tring Hertfordshire HP23 5RX No comment.

**Decision(s):**

- 22/03278/LBC The Valiant Trooper, Trooper Road, Aldbury, Tring, Hertfordshire, HP23 5RW, Repair works to include, re-building collapsing rear

Signed



Date 03.04.23

2

extension, demolition and rebuild of modern link to amended design, revised porch. Garden works Granted.

- 22/02448/DRC Pendley Farm, Station Road, Tring, Hertfordshire, HP23 5QY Details as required by condition 4 (contamination) attached to planning permission 20/00136/FUL (Demolition of barn, indoor school and hay barn. Construction of 6 No. dwellings) Granted.
- 22/03604/DRC Pendley Farm, Station Road, Tring, Hertfordshire, HP23 5QY Details as required by condition 4 (Contamination) attached to planning permission 20/00136/FUL "Demolition of barn, indoor school and hay barn. Construction of 6 No. dwellings" Granted.
- 22/03277/FUL The Valiant Trooper, Trooper Road, Aldbury, Tring, Hertfordshire, HP23 5RW, Repair works to include, re-building collapsing rear extension, demolition and rebuild of modern link to amended design, revised porch. Garden works Granted.
- 21/04030/DRC Westlands Farm, Station Road, Aldbury, Tring, Hertfordshire, HP23 5RS, Details required by condition 3 (Landscaping) attached to Planning Permission 4/01439/15/FUL - Demolition of all existing buildings and construction of new dwelling with basement (amended scheme) Granted.

#### For Information Only:

**Land East of Tring** - The Public Enquiry is currently scheduled to last for 16 days, between 7-10 March, 21-24 March, 28- 31 March, 4-6 April and 12 April 2023.

#### 22/199 Allotments.

1. To discuss parking at the allotments.

An allotment tenant asked the Council to consider installing a lockable post at the entrance to the allotments. The Council noted the correspondence and agreed to keep this under review.

2. The clerk will post an advert about the available plots.

#### 22/200 Clerk's Correspondence and Matters Arising from Previous Minutes.

1. Great British Spring Clean 2023 – The Council agreed to hold a community litter pick on the 22<sup>nd</sup> April. The event will be led by Cllr Houghton and will be advertised in the Outlook and Facebook.
2. Grant application made for £8,000 to the National Lottery Community Fund for the playground project – information only.
3. Tennis Club members were added to Skedda online booking system – information only.
4. Parking sign on the Green- It was PROPOSED BY Cllr Juniper and Seconded by Cllr Stretton to ask HCC to add "500 meters Sports Ground" to the current parking sign.
5. Verge outside the Church – the clerk will contact County Cllr Symington for further advice.

#### 22/201 Footpaths, Highways and Bridleways.

1. Footpath behind the Pavilion. To approve a quote of £1,200 to relocate the existing footpath and move the footpath sign.

The Council agreed not to relocate the existing footpath and decided to block the gap with brambles and shrubs from the allotments. The clerk will ask Sunnyside Rural Trust to action this.

2. Footpath across the school playing field.

Signed



Date

03.04.23.

3

The Council was asked to support a proposal put forward by Aldbury school representatives to close off the public right of way across the school playing field. It was PROPOSED BY Cllr Stretton and SECONDED BY Cllr Webb and carried unanimously to support the proposal. The application to DBC for action would be made by the Aldbury school representatives.

3. Update on gateway to Tring Station.

TSRA representatives met on site with HCC Highways and County Cllr Symington and discussed the location for the gateway. Work in progress.

**22/202 Speeding and Parking.**

1. Update on 20 mph zone.

Cllr Juniper reported that, based on the recent speed and volume survey, the parish is yet to meet the criteria for a 20 mph zone without having to implement engineering works. The Council suggested getting in touch with 20's Plenty campaigners and HCC Highways to investigate options and costing.

2. To approve HCC proposal for parking restrictions in Aldbury.

The Council reviewed the proposal and made further comments. The Council took a vote, and it was PROPOSED BY Cllr Juniper and SECONDED BY Cllr Webb to implement a single yellow line at the North end of the pond, subject to the hours of enforcement agreeing with the current bus timetable.

**22/203 Aldbury Pond.**

The pond working group will put forward a proposal for a budget to restore the pond at the next meeting and suggested to canvass the initiative at the Parish Assembly. A note identifying plans to restore the pond will be added to the website and Facebook.

**22/204 Recreation Ground.**

1. To approve expenditure up to £700 for logs and transportation.

The Council had not received a quote for transporting the logs, therefore approved unanimously to increase the amount of expenditure to £900.

2. To discuss options for a dog waste bag dispenser.

A quote to install a dog waste bag dispenser was obtained, however the Council decided to not approve it at this point and keep it under review as there were no further reports from the warden about dog fouling on the Recreation Ground.

**22/205 Aldbury Notice Board.**

To discuss proposals for a new noticeboard.


Cllr Stretton circulated replacement options prior to the meeting and the Council agreed to replace the current noticeboard with like - to - like in the same location. Quotes will be available at the next meeting.

**22/206 Ashridge National Trust.**

Cllr Juniper who is the liaison for the Ashridge NT reported that the re-opening of a café and visitor's centre hub had been put on hold and that they are considering implementing parking restrictions such as red or yellow lines across the estate.

He also confirmed that he is re-standing in the election as a member of the estate committee and suggested carrying on as a liaison for the parish council after the 4<sup>th</sup> May election.

Signed



Date

07.04.23

4

**22/207 Internal Controls – Governance, Policies and Procedures.**

1. To agree warden's self-employment arrangements.  
The Council reviewed the warden's contract and agreed his self-employment status.
2. To adopt Grievance Policy (new).  
Approved unanimously, subject to minor amendment.
3. To adopt Accessibility Statement (new).  
Approved unanimously.
4. To review and adopt Publication Scheme.  
Approved unanimously.

**22/208 Financial Matters.**

1. To review the accounts that were circulated prior to the meeting including bank statement, bank reconciliation and monthly budget report.  
The accounting reports were noted and approved, PROPOSED BY Cllr McCarthy and SECONDED BY Cllr Juniper.
2. To pass resolution to authorise schedule of payments circulated prior to the meeting.  
Resolved, PROPOSED BY Cllr McCarthy and SECONDED BY Cllr Webb.

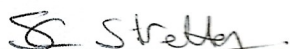
**BACS presented for payment at the meeting on 6<sup>th</sup> March 2023:**

PAYEE	DESCRIPTION	AMOUNT
M Turczyn (Clerk)		
Salary deducted from the total	Salary, HCC Pension and HMRC PAYE – February	<b>£1,285.36</b>
Keith Simkin	Warden Hours Jan-March	<b>£288.00</b>
N Power Business Solutions	Street lights – DD due on 17 <sup>th</sup> March	<b>£71.36</b>
Nick de la Bedoyere	Reimbursement for Microsoft License	<b>£135.36</b>
M Turczyn	Mileage expenses February	<b>£14.40</b>
Sunnyside Rural Trust	Allotment plots clearance	<b>£1,008.00</b>
		<b>Total £1,804.68</b>

3. Council to examine income and expenditure summary circulated prior to the meeting.  
The report was noted, and no queries were raised.
4. Council to consider the clerk's proposal to be paid back for 9 days of annual leave not taken in 2022-23.  
The Council considered the proposal and resolved for the clerk to be paid back £720 for the remaining 9 days of annual leave, PROPOSED BY Cllr Stretton and SECONDED BY Cllr McCarthy.

Meeting closed: 22:46

Signed



Date

07.04.23

5